

**ATOMIC ENERGY CENTRAL SCHOOLS & JUNIOR COLLEGE,
ANUSHAKTINAGAR, MUMBAI**

Circular for Late Admission & Inter-School Transfers for DAE Wards

Ref: AECS/JC/ LMC/ DAE ADMISSIONS/2022/155

Date: 15/10/ 2022

This has reference to the direction received from LMC held on 30th June 2022. Henceforth the following guidelines are to be followed in respect of:

- I. Fresh admissions of DAE wards who apply through offline mode beyond the prescribed admission schedule as per common admission circular issued by AEES every year.
- II. Inter School Transfer of wards of DAE employees. All admissions under non-DAE categories are non-transferable at the request of parents and do not come under the purview of this circular.

1. Late admissions of the wards of DAE employees: Admissions of the wards of DAE employees who could not apply for admission due to any reason through online mode as per the common admission circular and schedule issued every year, will be regulated as under:

a) If parent resides in BARC Colony, Anushaktinagar- Mumbai: Admissions will be given by the heads of the school under whose jurisdiction the residence of parent falls if vacancy is available at that school. If there is no vacancy in the school as per the jurisdiction then the application will be forwarded to the office of LMC Chairman and the nearest possible school to the residence of parent where vacancy is available, will be allotted.

In case of admission of two or more children of a parent with no child studying in any AEC School Mumbai, it will be preferred to give admission to all the siblings in one school subject to the availability of vacancy as per jurisdiction.

If one or more children are already studying in any AEC School Mumbai, as per jurisdiction then attempt will be made to accommodate the sibling in the same school, subject to availability of vacancy.

However, in case the children already studying are not as per the jurisdiction then the new admission will be given as per jurisdiction. If parent wants that all their children should be in the same school, the child who is not presently studying in school as per jurisdiction of school will be shifted to the school as per jurisdiction, subject to availability of vacancy.

The request for change of school will be entertained only in the next academic years if admission is not given as per the jurisdiction in any year due to lack of vacancy.

b) If parent resides outside the BARC Colony, Anushaktinagar- Mumbai: All such applications will be received by the Coordinating Principal of AEC Schools-

Mumbai and as per the availability of vacancy, schools will be allotted after seeking approval of the Chairman- LMC.

In case of admission of two or more children of a parent with no child presently studying in any AEC School, it will be preferred to give admission to all the siblings in one school subject to the availability of vacancy.

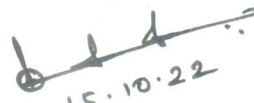
If one or more children are already studying in any AEC School then, attempt will be made to accommodate new admission in the same school, subject to availability of vacancy. If parent wants that all their children should be in the same school, the child who is already studying in AEC School will be shifted to the school where the fresh admission is allotted if vacancy is available for both the children in the respective classes.

2. Inter School Transfer: The wards of DAE employees are generally transferred from one AEC School to another AEC School on request of parents due to the following reasons and is regulated as under:

a) Inter School Transfer due to change of accommodation: The request for change of school due to the change of accommodation will be considered on priority basis if child is to be transferred as per new jurisdiction subject to the vacancy at the school requested for. The heads of schools will be allowed to permit these transfers till 31st July of any academic year. All such requests for transfers received after 31st July of the academic year will be forwarded to the Chairman-LMC for approval and will only be considered in extraordinary circumstances.

Inter School Transfer due to child's admission in KILBIL & ARWA Creche: The parent's request for change of school from other AEC Schools to AECS-2 (in case of children joined at ARWA Creche) and AECS-4 (in case of children joined at Kilbil) will be accepted till 30th June in every academic year and all such requests supported by documentary proofs of admission at ARWA Creche or Kilbil will be considered for transfer by the heads of AEC Schools only upon confirmation of vacancy from AECS-2 and AECS-4 respectively. The parents are required to submit proof of admission and payment of fees of Creche or Kilbil to the class teacher at the end of every quarter commencing from 1st July onward to retain their child at AECS-2 or AECS-4. Once a child is found to have left ARWA Creche or Kilbil he/she will be compulsorily shifted to the school as per jurisdiction. The parents will have to give an undertaking to accept such shifting of child from AECS-2/4 to the AEC School as per jurisdiction. Any application received after 30th June of the academic year will be forwarded to the Chairman LMC for approval and will only be considered in extraordinary circumstances

3. For DAE parents residing outside the colony and Non-DAE students any request for change of school will not to be considered.
4. These Rules will be reviewed and revised, if necessary, by LMC only after one year of the date of its promulgation.
5. This will be effective from 1st January 2023.


15.10.22
(C.G. Karhadkar)
Chairman, LMC,
AECS/JC Mumbai

Heads of AECS/JC, Mumbai - to display on the notice board & website of concerned school

c.c.: Head, Academic Unit, AEES : to display on the AEES website